

**WING PARKING / HYDE HOUSING
PARKING PERMIT
INSTALMENT PAYMENT AGREEMENT**



By completing this form, the permit applicant acknowledges full liability for the charges and that any failure to fully comply with the agreement will mean the immediate cancellation of the permit without further notice and the possibility that a parking charge notice may be issued. Please use block capitals and complete all sections as necessary. Sections marked * are mandatory and must be completed.

APPLICANT TITLE (Mr, Mrs, Miss, Ms) *	
APPLICANT NAME (FIRST NAME) *	
APPLICANT NAME (SURNAME) *	
APPLICANT ADDRESS * Please ensure you include house/flat number, block name, street/estate and postcode.	
	Town
	Postcode *
TELEPHONE NUMBER *	
EMAIL ADDRESS *	

REGISTRATION NUMBER *	
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PERMIT TYPE	Six Month Permit	One Year Permit
TOTAL AMOUNT DUE	£122.66	£245.32
NUMBER OF INSTALMENTS	2	4
INSTALMENTS DUE	£61.33 payable upon application	£61.33 payable upon application
	£61.33 payable after 3 month	£61.33 payable after 3 months
		£61.33 payable after 6 months
		£61.33 payable after 9 months
PAYMENT TO BE MADE BY BACS / CHEQUE / CARD *		

I confirm that I accept full liability for the charges detailed above, that I will make payments as detailed and any failure to make such payments will result in the cancellation of the permit.

SIGNATURE OF APPLICANT:DATE:

Payments

It is the strict responsibility of the permit applicant to ensure that payments are made in accordance with this agreement. Wing Parking will not issue any reminders. If payment is not made, for any reason, then the permit may be cancelled without further notice and a parking charge notice may be issued for having an invalid permit.

Methods of payment

There is no facility for making instalment payments online or through an automated telephone payment system. Instalment payments must be made as follows:

Phone (using credit or debit card):	01582 434500 Mon – Fri, 9am to 5pm only
Post (cheque or postal order)	Wing Parking Ltd, Plaza 668, Hitchin Rd, Luton, Beds, LU2 7XH.
BACS:	Account Number: 03294846 Sort Code: 20 - 53 - 30

In all instances of payment, you must ensure that you quote the registration number otherwise the payment may not be able to be allocated to your account and your account may be considered to be overdue.

After completion of this form, please post it to Wing Parking Ltd, Plaza 668, Hitchin Road, Luton, Beds, LU2 7XH. Alternatively it can be emailed to office@wingparking.co.uk

Completing the form does not guarantee that the instalment agreement will be accepted by Wing Parking and unless you have written confirmation that it has been accepted, you must consider the full charges to be due immediately.